



December, 2011

The Texas PTA's 103rd Annual Convention, the official annual meeting of the delegate body of the Texas PTA, will take place February 24 – 26, 2012 at the Westin Galleria in Houston. Delegates will vote on proposed bylaw amendments, legislative resolutions and Texas PTA officers.

In order to vote, delegates must present a credential card at registration. Credential cards are obtained from the Local PTA president, who receives them from Texas PTA. Voting delegates include the president of each Local PTA and one delegate for each 50 members (or a portion thereof) of a PTA. Please refer to your PTA's bylaws for the method of selecting convention delegates. Members who do not have a credential card can attend the convention as non-voting delegates. Each Council PTA is entitled to be represented by its president (or alternate) as a voting delegate.

Local PTAs that reported membership and dues for at least twenty members postmarked by October 17, 2011 are eligible for **one credential card for the president and one credential card for every 50 members or a fraction thereof, based on membership totals as of December 1, 2011.**

Example: A Local PTA with 51 members is eligible for three credential cards --one card for the president, one card for 50 members and one card for the fraction over 50 members.

Credential cards will be mailed in January **ONLY** to PTAs that:

- Submitted a roster and dues for at least twenty members postmarked by October 17, 2011
- Submitted 2011-2012 officer information to Texas PTA
- Submit this completed request form to Texas PTA by January 21, 2012.

**CREDENTIAL CARD REQUEST FORM
MAIL OR FAX BY JANUARY 21, 2011 TO:**

Texas PTA
408 West 11th St., Austin, TX 78701-2113
Fax: 512.476.8152 (Please verify Texas PTA's receipt of a faxed submission)

The requested amount of cards will be mailed in late January to the PTA President on record at Texas PTA, up to the maximum number of cards allowed by the Local PTA's membership as of December 1, 2011.



Local PTA Name _____

Local PTA # _____ Local PTA City _____ # of Credential Cards Requested _____

2011 - 2012 PTA President's Signature _____

Address _____ City _____ Zip Code _____

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Home Phone

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Work Phone

E-mail Address