



Policy on Local PTA Voting Credentials for Texas PTA Annual Meeting

Policy Overview

As stipulated in Texas PTA's bylaws, eligible attendees of the Annual Meeting may serve as voting delegates. Texas PTA will assign voting badges according to the policy below.

Determination of PTA Voting Eligibility

- After December 1 of each year, Texas PTA will publish a roster of all PTAs that have met the criteria for voting representation in the following Annual Convention, along with the maximum number of credential cards for each PTA. The roster of PTAs eligible for credential cards will be posted to the Texas PTA website.
- Texas PTA will publicize the posting of the roster of eligible PTAs and all credential card-related deadlines.
- PTAs have 30 days from the time of posting to contact Texas PTA with any concerns regarding their eligibility or maximum number of credential cards allotted.

Distribution of Voting Credentials

- Local PTAs that wish to identify selected Annual Meeting attendees to receive voting credentials must submit the Voting Delegate Roster no later than 30 days prior to the opening general session of the Annual Meeting. The Voting Delegate Roster must be completed and submitted electronically, as posted on the Texas PTA website. Identified delegates will receive their voting badge upon attendee check-in. For PTAs who submit a Voting Delegate Roster, Texas PTA will not distribute voting credentials to additional attendees without a revised Voting Delegate Roster or the written approval of the Local PTA President.
- Local PTAs whose registered attendees exceed their maximum number of voting credentials will be required to complete and submit the Voting Delegate Roster upon notification by Texas PTA.
- Local PTAs not submitting the Voting Delegate Roster by the published deadline will have their voting credentials distributed to registered Annual Meeting attendees from their Local PTA. Any remaining voting credentials for a Local PTA will be distributed at attendee check-in to attendees who provide a current membership card for corresponding Local PTA, until the maximum number of credential cards for each PTA has been reached.