



# CLEAN SCHOOL BUS PROGRAM GRANT APPLICATION

The School District agrees that this is a reimbursement grant, and, if found to be eligible, the Texas PTA will provide reimbursement for eligible cost. The School District also agrees that the new bus will be used on a regular daily school route for five years.

If these criteria are not met, the School District may have to return some or all of the grant funds. The School District agrees that the proposed activity is not required by any state or federal law, rule or regulation, memorandum of agreement, or legally binding document.

SCHOOL DISTRICT INFORMATION			
Name of School District:	Federal Employer ID#:	Total Grant Request:	
Applicant Authorized Official Title (Mr/Ms/Mrs/Dr):	First Name:	Last Name:	
Position:			
Mailing Address:	City:	State: TX	Zip:
Physical Address:	City:	State: TX	Zip:
County in which the school district is located:		TCEQ Airshed Region:	
Vehicle Maintenance Provider:		School District's Fuel Supplier(s):	

NEW SCHOOL BUS INFORMATION			
Address of new vehicle:	City:	State: TX	Zip:
VIN#:	Vehicle Model:	Vehicle Make:	Vehicle Year:
Engine Serial #	Engine Model #:	Fuel Type: <input type="checkbox"/> Propane <input type="checkbox"/> Diesel <input type="checkbox"/> Other (list) _____	
GVWR:	Estimated Average Odometer miles/year:	Percent of operation in the district:	Will this be used on a daily route? <input type="checkbox"/> Yes <input type="checkbox"/> No

NEW SCHOOL BUS DISTRIBUTOR / DEALER INFORMATION			
Company Name:		Federal Employer ID #:	
Contact:	Title:	Phone:	Fax:
Street Address:		City:	State: TX Zip:

Is a dated copy of the school district's current fleet list attached?  Yes  No

Is a dated copy of the school district's current policy to reduce school bus idling attached?  
 Yes  No

Is this vehicle used on a weekly basis?  Yes  No

When was this vehicle purchased by the school? Month \_\_\_\_\_ Year \_\_\_\_\_

Is this vehicle currently scheduled and budgeted for replacement?  Yes  No

OLD SCHOOL BUS INFORMATION				
Address of old vehicle for past two years:		City:	State: TX	Zip:
VIN #:	Vehicle Model:	Vehicle Make:	Vehicle Year:	
Engine Serial #:	Engine Model #:	Engine Make:	Engine Year:	Fuel Type: <input type="checkbox"/> Propane <input type="checkbox"/> Diesel <input type="checkbox"/> Other (list) _____
<i>Engine serial number is found on engine's emission label on the engine block and must be provided. If information is unavailable, you must provide an explanation.</i>				
Registration Document #:	GVWR:	Average odometer miles/year:	Last odometer miles/year:	Disposal Method:
<i>Document number is located on vehicle registration form</i>				

DISPOSITION OF THE OLD VEHICLE				
Describe how the old equipment will be disposed: <b>The old vehicle will be made inoperable and sent to a scrap yard per the requirements of the Texas PTA and the Texas Commission on Environmental Quality. The engine block will have a three (3) inch hole drilled or torched into it and the chassis will be cut in a manner so as to render it unuseable.</b>				
Name of entity that will disable the old vehicle:				
Name of scrap yard or recycler that will dispose of old vehicle:				
Scrap yard or recycler contact name:			Title:	
Street:	City:	State:	Zip:	
Phone:	Fax:	Email:		
<b>Verification of Scrappage:</b> As a condition of receiving a grant, the grant recipient is required to provide verification (e.g. photographs) of scrappage, or irrevocable designation for scrappage, of the old equipment and engine.				

GRANT AMOUNT CALCULATION	RETURN TO:
The Texas PTA will calculate the actual grant amount for each qualifying vehicle. All grant amounts will be rounded down to the nearest \$10. The grant amounts are subject to data verification.	Texas PTA Attention: Finance Department 408 West 11th Street Austin, TX 78701-2113

Old VIN: _____	New VIN: _____ <small>(To be completed by Texas PTA upon arrival of the new bus)</small>
The activity life agreed to under this agreement is <u>5</u> years. Estimated miles of operation per year: _____	
Has applicant applied for or received any other grant funding for this equipment? <input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, how much? \$_____)	
<input type="checkbox"/> Please check here if the net proceeds from scrapping the old vehicle exceeded the total cost to prepare and send the unit to scrap. (To be completed upon the scrapping of the old vehicle)	

**I have read and understand the following:**

- a. SEP Funds for up to 100% of the purchase price of a model year 2010 or newer bus (“Replacement Bus”) to replace a diesel school bus that is model year 2002 or older. (“Older Bus”)
- b. SEP Funds may be used for a percentage of the purchase price of the Replacement Bus as long as the purchase is completed and all other requirement of this SEP are met.
- c. School must be an active Texas PTA member.
- d. Older Bus not currently in use on a weekly basis is not eligible.
- e. Older Bus must be driven on a route to and from school, and owned by the school for the past two years.
- f. Older Bus cannot already be scheduled and budgeted for replacement.
- g. All Older Buses shall be fully decommissioned as specifically required in the SEP Vehicle Disposition Form.
- h. All funds received for the scrap value of the Older Bus shall be submitted to Texas PTA for deposit into the SEP account.
- i. Applicant shall ensure that each Replacement Bus purchased has an engine that meets 2010 EPA Standards.
- j. Each Replacement Bus may be equipped with air conditioning, a camera system, GPS and a 2-way radio.
- k. Additional equipment not included in the items previously listed on the Replacement Bus shall not be paid for with SEP Funds.
- l. A written confirmation stating the recipient intends to own and operate the Replacement Bus for the next five years is required.
- m. The applicant has owned the equipment being replaced for at least the two years preceding the submission of the grant application.
- n. The equipment being replaced has been used in Texas for at least the two years preceding the submission of the grant application.
- o. The equipment being replaced is in operating condition. “Operating condition” means that the engine runs normally and the equipment is capable of performing the functions for which it is intended.
- p. The applicant verifies that any activity funded under this initiative is not required by any state or federal law, rule, regulation, memorandum, or agreement, or other legally binding document. The applicant agrees that the emission reductions generated over the activity life of the equipment are transferred to the Texas Commission on Environmental Quality (TCEQ) for the state implementation plan and those reductions are permanently retired.
- q. The applicant agrees to operate the equipment in the region listed in the application for the activity life (5 Years) and stipulated miles of operation per year listed above. The applicant further agrees not to modify the equipment or remove the equipment from service in an approved county for the designated activity life without prior approval from the TCEQ.
- r. The applicant consents to the on-site verifications by an employee of the Texas PTA or TCEQ for the purpose of verifying that the equipment is in compliance with program rules for the designated activity life of the equipment.
- s. The applicant agrees to maintain sufficient property insurance for the equipment and use any proceeds due to damage, theft or destruction of equipment to acquire a replacement with emissions ratings equivalent or better than the unit replaced.
- t. The applicant agrees to keep the equipment in good operating condition and to maintain it per manufacturer’s recommendations.

- u. The applicant will notify the Texas PTA and the TCEQ of any termination of use, change in use, sale, transfer, or destruction of grant-funded equipment, or change in use of fuel, during the activity life. The School District further agrees that, during the activity life, the Texas PTA retains the right to require funds be returned if the equipment is not used in accordance with the grant provisions.
- v. The applicant agrees to maintain and preserve all financial, contractual, and applicable program records at a location in Texas for a period of three years after the end of the life of all activities funded under the grant. It will give the Texas PTA and the Texas Commission on Environmental Quality and/or the State Auditor, through any authorized representative, access to examine all records, books, papers, or documents related to the grant.
- w. I understand that this grant is contingent upon operating the new unit for at least the stipulated miles each year during the Activity Life of this equipment. If the unit does not meet the stipulated miles for the Activity Life of this agreement, I understand that I may be required to return the full grant amount to the Texas PTA or to the Texas Commission on Environmental Quality.

Note: The Texas Commission on Environmental Quality (TCEQ) Supplemental Environmental Project (SEP) program funds the Texas PTA Clean School Bus Program. As such, all projects are funded using the TCEQ Guidelines for SEP and subject to the same restrictions as all other SEP-funded programs.

Signature of School District Official:		Date: (mm/dd/yy)
Name of School District Official:		Title:
Phone:	Email:	



# CLEAN SCHOOL BUS PROGRAM G R A N T   A P P L I C A T I O N

**READ AND CHECK DISPOSITION STATEMENT BELOW:**

- Vehicle (including the engine) was destroyed.

Destruction means making a hole three (3) inches or larger in the engine block and cutting both frame rails in half (or other pre-approved destruction) thereby rendering the vehicle inoperable. The hole in the engine block must not be on a removeable plate, and must be in the vicinity of the engine serial number. All photos must be in color and not blurry. When using salvage or recycling companies, attach a written document that proves receipt of the old engine or vehicle. Follow the list below. It is your responsibility to confirm that the salvage or recycling companies adhere to these procedures.

**CHECKLIST FOR DISPOSITION ITEMS FOR ON-ROAD VEHICLES:**

- A photo of the whole vehicle in operating condition before destruction (both sides of the engine).
- A photo of the engine block from the vehicle in operating condition before destruction (both sides of the engine).
- A photo of both frames before destruction.
- A photo of the whole vehicle after destruction (both sides of the vehicle).
- A photo of the engine block after destruction with a three (3) inch or larger hole that cannot be repaired. **The entire engine must be visible in the photo.**
- A photo of both frames after destruction with both sides of the frame cut completely in half.
- A copy of the non-reparable Vehicle Title from the Texas Department of Motor Vehicles, form VTR-441
- A document from the salvage or recycling company if you sell the vehicle for scrappage and that company does the destruction

**SCHOOL DISTRICT’S CERTIFICATION:** I, the undersigned, certify that, to the best of my knowledge, all submitted information is true. I understand that Texas PTA and the TCEQ may require reimbursement of SEP Funds if the disposition requirement is not met. I understand that failure to comply with these SEP requirements may result in my organization reimbursing all grant funds.

\_\_\_\_\_  
School District Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School District Administrator Name

\_\_\_\_\_  
Title