

BASICS PRINCIPAL QUICK REFERENCE GUIDE

Texas PTA and You: Better Together

OUR PURPOSE

Mission: To make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

- Engaging families from the school community
- Sharing power
- Collaborating with communities

FOUNDATION OF SUCCESS: PTA STRUCTURE & SUPPORT

We are in this together. PTA is a 501c3, non-partisan, member-based association. It is governed by members and managed by elected and appointed leaders at every level. PTAs are supported by their Council, Field Service Representative, Texas and National PTA.

Members

Local PTA (Campus)

Council PTA (District) and FSR

Texas PTA

National PTA

ROLE OF PTA BOARD & PRINCIPAL

The PTA model engages your entire diverse community. Membership elects the officers including a president, VP, treasurer and secretary. As principal, you, are automatically an executive board member. The president, with executive board approval, appoints the remaining positions, including a parliamentarian. Attend all executive board and membership meetings. You are a very important part of the team!

Plans of work, developed and approved by the board, ensure everyone is in agreement with the scope of work and become the foundation for a budget, that must be approved by the membership.

TRANSPARENT FINANCES How PTAs Fulfill Their Mission



The executive board creates and approves plans of work that include project-related expenses and projected income.



Membership adopts a budget built by the Executive Board or Budget and Finance committee. Additionally, financial reports are presented at all regularly scheduled membership meetings.



The mission of PTA is carried forward through parent and community education, engagement, and empowerment.



At the end of the fiscal year, a financial reconciliation is required. The resulting report is presented and adopted by the membership.

TRAINING

PTA Executive Board members must take training. Go to txpta.org/training to learn more.



PROGRAMS

Take advantage of powerful and relevant out-of-the-box family programming offered by Texas PTA at no charge. Go to txpta.org/programs to learn more.

STAY IN TOUCH



Texas PTA



txstatepta



txpta.org



texas_pta

For questions about all things PTA, call 1-800-TALK-PTA



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SCHOOL: _____
PTA NAME: _____
PTA ID: _____

Executive Board Contacts

POSITION	NAME	PHONE	EMAIL
President	_____	_____	_____
Secretary	_____	_____	_____
Treasurer	_____	_____	_____
Membership	_____	_____	_____
Parliamentarian	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Council/Field Service Contacts

POSITION	NAME	PHONE	EMAIL
Council President	_____	_____	_____
FSR	_____	_____	_____
_____	_____	_____	_____



Each year, Texas PTA sends out a call to PTAs to share the love and nominate those educators who truly back the future of every child in their communities. The educators respond to their nomination and Texas PTA selects five recipients for our Outstanding Educator Awards. **Learn more at txpta.org/share-the-love.**

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